

Philomath Community Services Board Meeting Agenda October 15, 2012 5:00 PM

- 1. Call meeting to order, review agenda & turn off cell phones ----- Don Gist**
- 2. Approve meeting minutes:**
 - a. Approve PCS executive Board minutes 9-17-12**
 - b. Approve PCS special Board meeting minutes 9-27-12**
 - c. Approve PCS special Board meeting minutes 10-4-12**
- 3. Introduce Cheryl R. Good & Board Development Team.**

Team will share the following:

 - Desired outcomes and methods
 - Update on work done to date and upcoming activities
 - Questions and contact info
- 4. Program Managers Reports:**
 - a. Gleaners ----- Leota Hutsell**
 - b. Community Garden ----- Chris Shonnard**
 - c. Food Pantry ----- Dot Richardson**
 - d. Holiday Cheer----- Debbie Thorpe**
 - e. Kids Kloset----- Discussion of new manager**
- 5. Elections update/resignations and plan forward ----- Don Gist**
- 6. Bylaws reworking update ----- Don Gist**
- 7. Annual fundraising update and feedback on proposed action ---- Marty Barlow**
- 8. Warm bread for warm hearts program ----- Debbie Thorpe**

Adjourn Meeting - Managers & Guests will be asked to leave

Convene Executive Session for Contracts & Legal Issues

- 1. Cheryl R. Good contract/Approval ----- Action**
- 2. State of Oregon/Non-Compliance Letter Update ----- Don Gist**
- 3. I.R.S./501-C-3 Last Filing Extension Update ----- Don Gist**

4. **PCS Audit Update- ----- Marti Barlow**
5. **Fundraising Plan----- Marti Barlow/Action**
6. **Appoint Election Committee- ----- Action**
7. **Board Member Ins. & Misc.----- Jeff Lamb/Action**
8. **Special Board Meeting request ----- Action**
 The Board Development Team has requested a meeting within 2-3 weeks to:
 - Review recommended action from Board Development Team
 - Decide on appropriate actions for moving forward on recommendations
9. **Closing comments & adjourn meeting ----- Don Gist**

Next Meetings – November 19, 2012 & special board meeting TBD

NOTE: The question was asked at the Special PCS Board Meeting 10-4-12. Do the Program Managers work for the board (or) does the Board of Directors work for the Program Managers? The answer is what we are seeking. We work together as a unified organization for the people of Philomath.